



United Nations Educational,
Scientific and Cultural Organization

UNESCO contributes to peace and human development in an era of globalization by furthering international cooperation through its programmes in education, sciences, culture and communication. With its 193 Member States and 6 Associate Members, UNESCO has its Headquarters in Paris (France) and operates globally through a network of offices and several institutes.

Post title **Senior Programme Specialist in Science & Technology**
Organisational unit **UNESCO Office in Nairobi and Regional Bureau for Science in Africa**
Duty station Nairobi, Kenya
Grade P-5
Post number AF/RP/KEN/SC/0006
Closing date **22 February 2010**

Main responsibilities Under the general guidance and direct supervision of the Director of UNESCO Office in Nairobi and Regional Bureau for Science in Africa, and the overall authority of the Assistant Director-General for Natural Sciences, the incumbent shall:

- provide advisory services, technical assistance and support to Member States of the Region for the evaluation of their needs, in the fields of Basic Sciences, Engineering sciences, and Science Policy; organize and coordinate assistance to governments in the region, in coordination with other UNESCO Offices in the region;
- formulate proposals for UNESCO's policies, strategies and programmes related to the Regular Programme and Budget in the Africa Region for facilitating regional and country-level Basic Sciences, Engineering sciences and Science Policy development, including the provision of contributions to the UNESCO Medium -Term Strategy (C/4) and the Programme and Budget document (C/5); ensure that the proposed programme activities are aligned with the African Union's NEPAD Plan of Action Initiative in science;
- plan, execute and evaluate activities for UNESCO's programmes in Basic Sciences and Science Policy in the Region; promote and foster the implementation of the International Basic Sciences Programme (IBSP) in Africa; be responsible for all reporting and information dissemination for the programme and activities in these areas;
- establish, develop and maintain cooperative links with National Commissions and other relevant institutions in the region (Academies of Sciences etc.), major national and international scientific and education institutions as well as both governmental and non-governmental organisations at sub regional and regional level in the above-mentioned fields, and particularly strengthen sub-regional and regional networks of research institutions, science education and popularisation of science;
- mobilise extra-budgetary resources for projects aimed at consolidating and complementing the programme activities cited above in the region;
- maintain and develop regular contacts with United Nations Agencies, Multilateral and Bilateral Development Agencies (banks and financial institutions), e.g. the World Bank, regional funds and development banks, the European Commission, IGOs, NGOs in view of the development and implementation of the joint activities for the region especially within the context of the UN Reform, "Delivering as One" approach and UNDAF processes;
- assume the coordination of the African network of Scientific and Technological Institutions (ANSTI) and serve as Secretary to the Governing Council.

Profile

- Advanced University degree (preferably at doctorate level) in one of the Basic Sciences (Biology, Chemistry, Physics or Mathematics), Engineering Sciences or in Science Policy.
- At least 10 to 15 years of progressively responsible relevant experience in interdisciplinary research and teaching at university level, combining Basic and Engineering Sciences with Science and Technology Policy issues.
- Relevant professional experience in Africa is essential.
- At least 5 to 7 years of professional experience in an international and multicultural environment, preferably with international scientific organizations, very good knowledge of the UN system and UN-led scientific programmes is desirable.
- Proven capacity to organize and carry out research and training at international level and in project formulation, implementation and evaluation in the field of Basic and Engineering sciences, and/or Science Policy
- Excellent analytical, organizational and IT skills.
- Strong managerial skills and proven experience to lead a team and maintain effective working relationships with colleagues and people of different nationalities and cultural backgrounds.
- Relevant experience in advocacy, resources and partnerships mobilization.
- Excellent knowledge of English or French and good knowledge of the other language would be an asset.

Conditions of employment UNESCO's salaries are calculated in US dollars but mainly paid in local currency. They consist of a basic salary and a post adjustment which reflects the cost of living in a particular duty station and exchange rates. For this post, the annual remuneration in local currency will start from around US\$ 115,881 (US\$ 107,680 if without dependants), exempt from income tax. In addition, UNESCO offers an attractive benefits package including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance. The initial appointment, which is for two years, includes a probationary period of 12 months, and is renewable, subject to satisfactory service. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's job rotation policy. UNESCO is a non-smoking Organization.

How to apply When applying for UNESCO vacancies, please only use the online recruitment system at www.unesco.org/employment. Candidates without access to the Internet may send a paper application by completing the official UNESCO CV form (available at Headquarters, UNESCO Offices, National Commissions in Member States, or any office of a United Nations Resident Representative) in English or French to Chief, HRM/RCS, UNESCO, 7 place de Fontenoy, 75352 Paris 07 SP, France, before the closing date, quoting the post number: **AF/RP/KEN/SC/0006**. UNESCO does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of UNESCO and requesting payment of a fee, please contact: Recrutweb@unesco.org.

UNESCO is committed to gender equality in its programming and to gender parity within the Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States.

Non- or under-represented Member States as of November 2009 (please check at www.unesco.org/employment for the latest situation): Andorra, Angola, Antigua and Barbuda, Armenia, Azerbaijan, Bahamas, Bahrain, Bangladesh, Belize, Bolivia, Brunei Darussalam, Cape Verde, Central African Republic, Chad, Chile, China, Cook Islands, Djibouti, Dominica, Dominican Republic, Ecuador, El Salvador, Equatorial Guinea, Estonia, Fiji, Gabon, Greece, Grenada, Guatemala, Guinea-Bissau, Guyana, Haiti, Hungary, Iceland, Indonesia, Iraq, Kazakhstan, Kenya, Kiribati, Kuwait, Lesotho, Liberia, Libyan Arab Jamahiriya, Luxembourg, Maldives, Malta, Marshall Islands, Micronesia (Federated States of), Monaco, Montenegro, Myanmar, Namibia, Nauru, Niue, Oman, Palau, Papua New Guinea, Paraguay, Qatar, Republic of Moldova, Rwanda, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Singapore, Slovenia, Solomon Islands, Somalia, Suriname, Swaziland, Sweden, Switzerland, Tajikistan, Timor-Leste, Tonga, Trinidad and Tobago, Turkey, Turkmenistan, Tuvalu, United Arab Emirates, United States of America, Vanuatu, Venezuela, Viet Nam, Zambia.